



Job Title: Neuro-Fit Site Supervisor

Organization: Supportive Living, Inc. (SLI)

Location: Neuro-Fit sites: Lexington, Beverly, Andover, Marblehead, Gloucester

Job Description

The individual will assist with the coordination, implementation, and supervision of SLI's *Neuro-Fit Assisted Exercise Program*. The program provides long-term fitness solutions to brain injury survivors and individuals with other neurological conditions. Responsibilities will include:

Neuro-Fit Supervision (participants & interns):

- Working hands-on with survivors of ABI and other neurological conditions in an exercise setting
- Communication with participant caretakers regarding current status and progress in exercise programming
- Training and supervising undergraduate and graduate student interns involved with Neuro-Fit
- Communication with interns regarding schedule changes, absences, and other pertinent information
- Understanding student learning objectives and supporting each intern appropriately

Administrative Tasks

- Assistance with Neuro-Fit program design and growth
- Participant recruitment, scheduling and evaluation
- Completion of monthly census reports
- Consistent and organized record keeping for participant files

Communications with Neuro-Wellness Manager (NWM):

- Alerting NWM of potential absences and schedule deviations
- Discussing intern progress, assisting with intern evaluations
- Submitting monthly reports prior to deadlines
- Effectively communicating any issues or concerns that directly or indirectly impact the success of the program

Qualifications

- A strong working knowledge of, and passion for health, wellness and physical fitness
- Experience in a management or similar leadership position
- Comfortable working with people with brain injury, neurological disorders and/or other types of disability ▪ Strong interpersonal and communication skills, both in-person and via phone and email

Requirements

- Bachelor's degree in exercise science, health science, neuroscience, or similar programs
- Prior experience in clinical or fitness setting OR personal training/exercise physiologist certification
- CPR/AED Certification, can be completed within one month of employment

Schedule: Part-time position, Monday through Friday, ~20-25 hrs/week

Compensation: \$20-25 per hour, commensurate with education and experience